New Directions
CENTER, INC.

EMPOWERING LIVES • EDUCATING THE COMMUNITY • ENDING VIOLENCE

New Directions Center is a non-profit organization working to reduce the impact of intimate partner violence, sexual assault, and human trafficking through survivor-centered advocacy, support services, community education, and awareness.

Job Title: Court Advocacy Intern
Reports To: Court Advocates
Internship Term: Summer/Fall/Spring
Location: Hybrid in Staunton, Augusta, and Waynesboro, VA
Compensation: Volunteer/Unpaid

SUMMARY

The Court Advocacy Intern supports the Court Advocacy Program with court-related research, documentation, reporting, outreach efforts, and administrative tasks, as well as in-person court appearances, to enhance overall program function and success.

ESSENTIAL DUTIES

- Prepare for and participate in community meetings.
- Assist with documentation, reporting, and other administrative tasks, while helping keep track of client intakes.
- Conduct research and assist with projects to support program initiatives.
- Assist with court accompaniments and help provide resources to clients.
- Answer hotline calls.
- Provide general administrative and program support as needed.

QUALIFICATIONS

The individual must be self motivated and have the ability to problem solve and to seek out creative solutions independently but also understand that program development requires collaboration and communication. This position is best fit for students in **pre-law, political science, public policy, philosophy, and human services programs.**