New Directions
CENTER, INC.

EMPOWERING LIVES • EDUCATING THE COMMUNITY • ENDING VIOLENCE

New Directions Center is a non-profit organization working to reduce the impact of intimate partner violence, sexual assault, and human trafficking through survivor-centered advocacy, support services, community education, and awareness.

Job Title: Residential Program Intern Accepting Two Applicants For Afternoon Shifts
Reports To: Residential Program Coordinator
Internship Term: Summer/Fall/Spring
Location: In Person in Staunton, VA
Compensation: Volunteer/Unpaid

SUMMARY

The Residential Program Intern supports the Residential Program staff in providing emergency housing services and compassionate, client-centered care to survivors. This internship offers students valuable hands-on experience in crisis response, shelter operations, advocacy, and nonprofit services.

ESSENTIAL DUTIES

- Assist with the delivery of emergency housing and shelter services.
- Support shelter-based support group sessions and activities.
- Complete data entry and assist with client surveys and program evaluation.
- Help maintain agency files, documentation, and overall office organization.
- Assist with donation intake, sorting, and inventory management.
- Answer hotline calls and provide support as an emergency client advocate.
- Provide general administrative and program support as needed.

QUALIFICATIONS

The individual must be self motivated and have the ability to problem solve and to seek out creative solutions independently but also understand that program development requires collaboration and communication. This position is best fit for students in **social work, psychology, and human services programs**.